



## **ATLANTIC SALMON SOS**

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### **DATA PROTECTION – PRIVACY POLICY**

#### **OUR CONTACT DETAILS**

**Name:** Bob Mason

**Phone Number:** 0751 880 5094

**E-mail:** [sec@tayghillies.co.uk](mailto:sec@tayghillies.co.uk)

#### **WHAT WE NEED**

The objectives of the Tay Ghillies Association (TGA) and Atlantic Salmon SOS are to promote the conservation and preservation of the Atlantic Salmon in the River Tay system for the benefit of all anglers, businesses, tourists, river proprietors and local people. To meet these objectives the Association will help fund specific salmon and environmental projects as well as raising river-related issues with the appropriate organisations.

The Management of the Association shall be vested in a Committee, which shall comprise four officers - Chairman, Vice Chairman, Association Secretary, and Treasurer, and two ordinary members.

Membership of the Association is unrestricted and members' personal data is provided to the Association. The Association will be a "controller" of the personal information that you provide to us when joining.

Other interested parties will request newsletters and information from TGA and they will also provide personal data.

#### **MEMBERS/INTERESTED PARTIES PERSONAL DATA**

When you register as a member of the TGA, or renew your membership, or ask to be sent recurring news items, we will ask you for the following personal information:

- Contact Details – name, email address

## **WHY WE NEED YOUR PERSONAL INFORMATION – LEGITIMATE PURPOSES**

We need to collect personal information so that we can:

- Provide you with core member services, including communication with you on routine TGA business
- Add your name to the supporters of Atlantic Salmon SOS in order to become a more powerful voice seeking change
- Send you membership communications by email in relation to essential membership services including, but not limited to, general meeting notices, membership renewals, membership fees information, etc.
- Send you TGA newsletters and news items
- Promote and encourage participation in TGA projects and advising on pertinent events. Events may be filmed or photographed, and your personal information may also be used in images captured from our competitions and events, which we use for promotional, education and development purposes
- Respond to and communicate with you regarding your questions, comments, support needs or complaints, concerns or allegations in relation to TGA business.
- If you make a complaint, we will use your personal information to investigate your complaint.

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes.

If you wish to object to any of the above processing of your personal data, please contact the Association Secretary by email. If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member.

## **OTHER USES OF YOUR PERSONAL INFORMATION**

We may ask you if we can process your personal information for additional purposes. Where we do so, we will provide you with an additional privacy notice with information on how we will use your information for these additional purposes.

## **WHO WE SHARE YOUR PERSONAL INFORMATION WITH**

If your personal information is included in any images or videos taken by us at our events, we may share this with local newspapers and journals for promotional and/or journalistic purposes.

We may be required to share personal information with statutory or regulatory authorities and organisations to comply with statutory obligations. Such organisations include the Health & Safety Executive and Police Scotland.

We may also share personal information with our professional and legal advisors for the purposes of taking advice.

In the event that we do share personal information with external third parties, we will only share such personal information that we hold. If the external third party needs more info we will advise them to contact you via email.

## **HOW WE PROTECT YOUR PERSONAL INFORMATION**

We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction. Please note, however, that where you/we are transmitting information over the internet, then given the internet is not a secure medium, we cannot definitely guarantee the security of this information.

## **HOW LONG WE KEEP YOUR PERSONAL INFORMATION**

We will only keep your personal information for as long as necessary to provide you with membership services. If you fail to renew to the TGA in any year, or withdraw support from Atlantic Salmon SOS, we will delete your information after 1 month.

## **YOUR RIGHTS**

You can exercise any of the following rights by sending an email to [sec@tayghillies.co.uk](mailto:sec@tayghillies.co.uk). Your rights in relation to your personal information are:

- you have a right to request access to the personal information that we hold about you by making a “subject access request”
- if you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information
- you have a right to request that we restrict the processing of your personal information for specific purposes, and
- if you wish us to delete your personal information, you may request that we do so

Any requests received by TGA will be considered under applicable data protection legislation. If you remain dissatisfied, you have a right to raise a complaint with the Information Commissioner’s Office at [www.ico.org.uk](http://www.ico.org.uk). The ICO’s address:

Information Commissioner’s Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Helpline number: 0303 123 1113